ProfitStars GWЉbbYf˙
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Contents

Introduction

The *JHA SmartPay Remote Deposit Complete Scanner Installation for Remote Deposit (RDC)* is provided to assist users with installing EPS Device Control and any scanners necessary. Prior to beginning the installation, you receive a Login Letter from your financial institution that contains the following information:

- The application URL where you use the provided Administrator login credentials (see figure)

User Name:	admin
Temporary Password:	(*see email*) *Note: The Financial Institution has the ability to reset the Admin password under Manage Customers, if necessary.*
Company:	Test 549086

FIGURE 1 – SAMPLE INFORMATION FROM LOGIN LETTER

NOTE: Single sign-on users do not sign in via SmartPay Business; rather, they follow their financial institution's Remote Deposit Capture link to navigate directly to the SmartPay Business Dashboard.

- Your Merchant ID and scanner model/serial number
- Instructions for any EPS Education training you wish to schedule

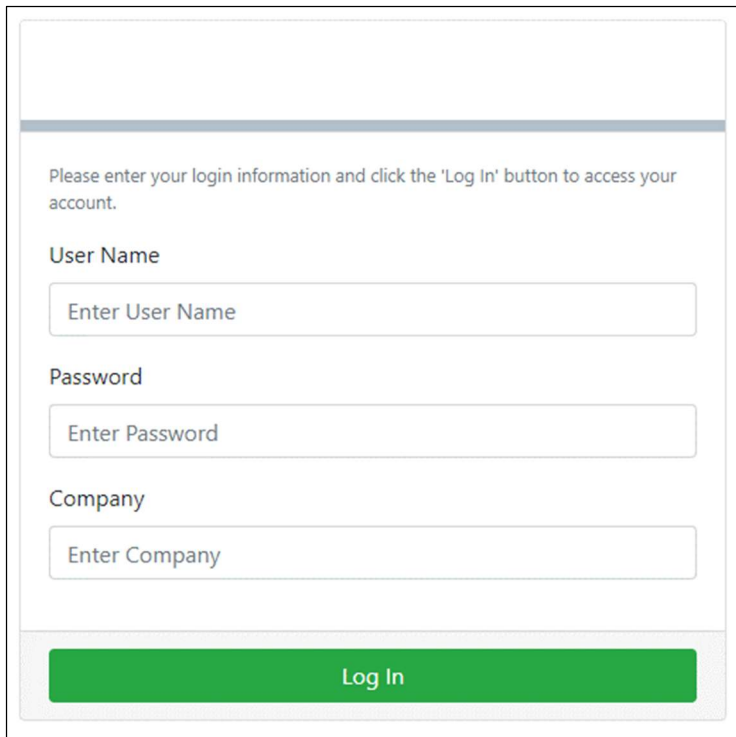**NOTE:** EPS Support is not available for training in the use of the application.

System Requirements

If you are accessing JHA SmartPay Remote Deposit Complete for the first time, you must install EPS Device Control, an application used to manage your check scanner. Install Device Control before you can begin making deposits.

We recommend that you ☐ maximize your browser window to best reflect the screenshots included in this document.

Reminder: Single sign-on users do not sign in via SmartPay Business; rather, they follow their financial institution's Remote Deposit Capture link to navigate directly to the SmartPay Business Dashboard.

1. Navigate to SmartPay Business and complete the **User Name**, **Password**, and **Company** fields pictured in the following image.

Please enter your login information and click the 'Log In' button to access your account.

User Name

Enter User Name

Password

Enter Password

Company

Enter Company

Log In

FIGURE 2 – LOGIN

2. Click **Log In**.

3. Select **Transactions** from the navigation pane.

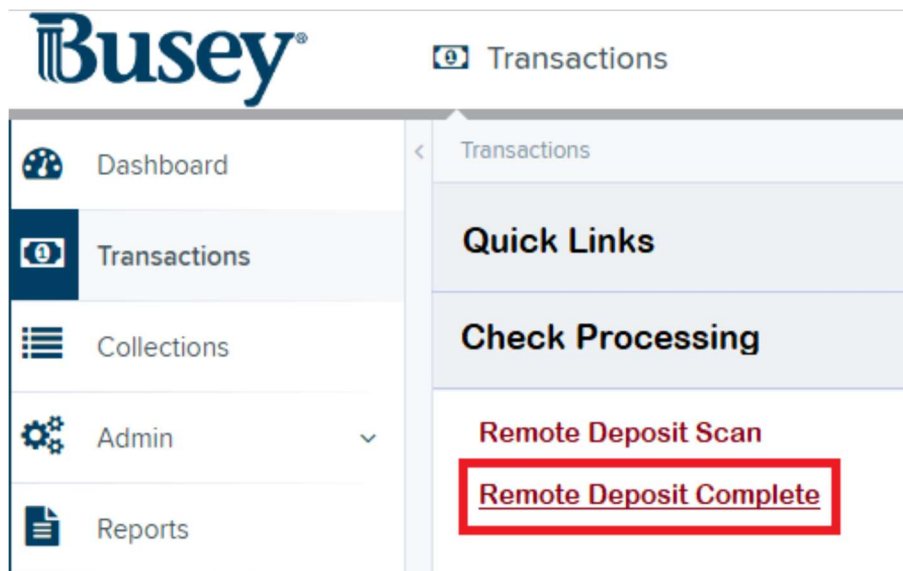FIGURE 3 – TRANSACTIONS OPTION

4. Under *Check Processing,* choose **Remote Deposit Complete**.

FIGURE 4 – CHECK PROCESSING OPTIONS

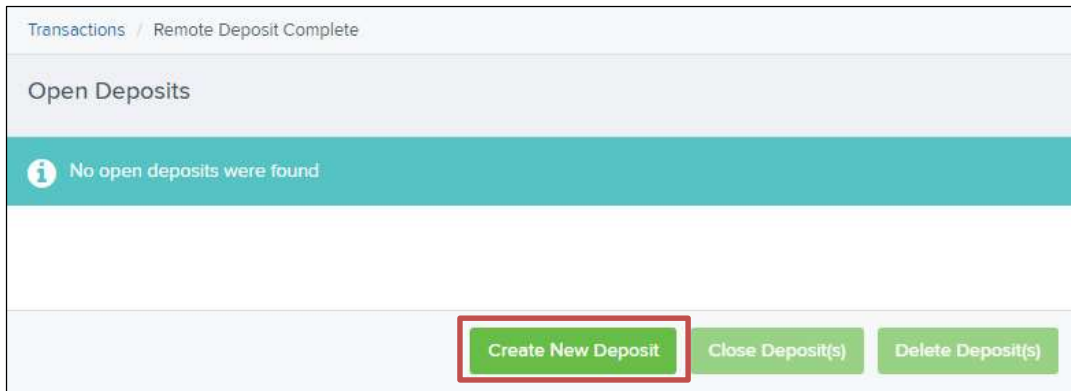**5.** If choosing Remote Deposit Complete, the *Open Deposits* page appears. Select **Create New Deposit**.

6. The *Scanner Interface Help* window appears, prompting you to download Device Control. Click **Download Device Control** to continue.
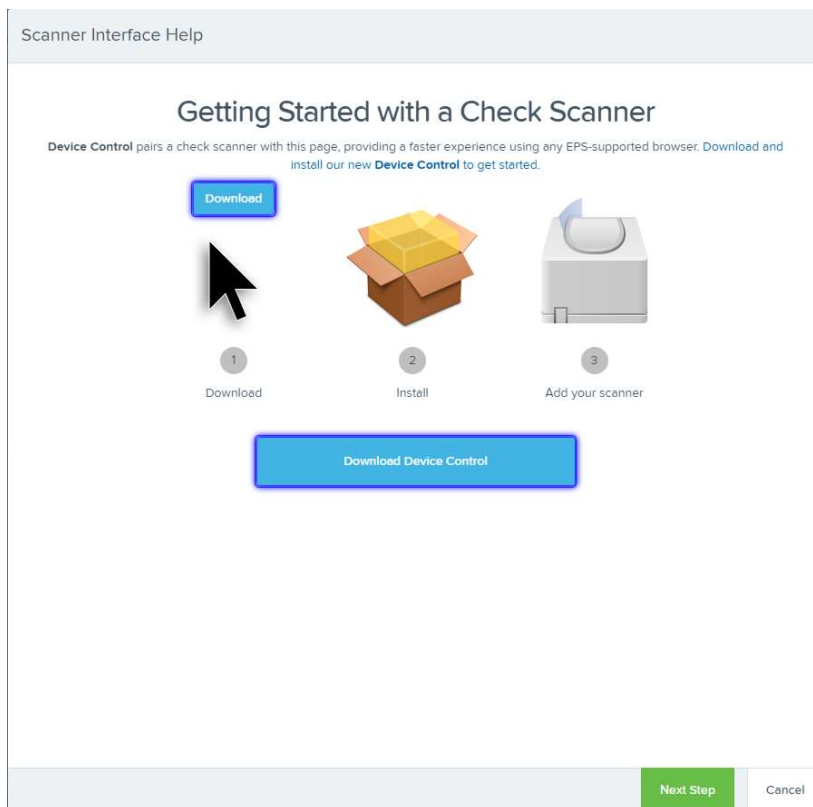
7. After downloading Device Control, the *Scanner Interface Help* window instructs you to start the installation. Click **Next Step**.
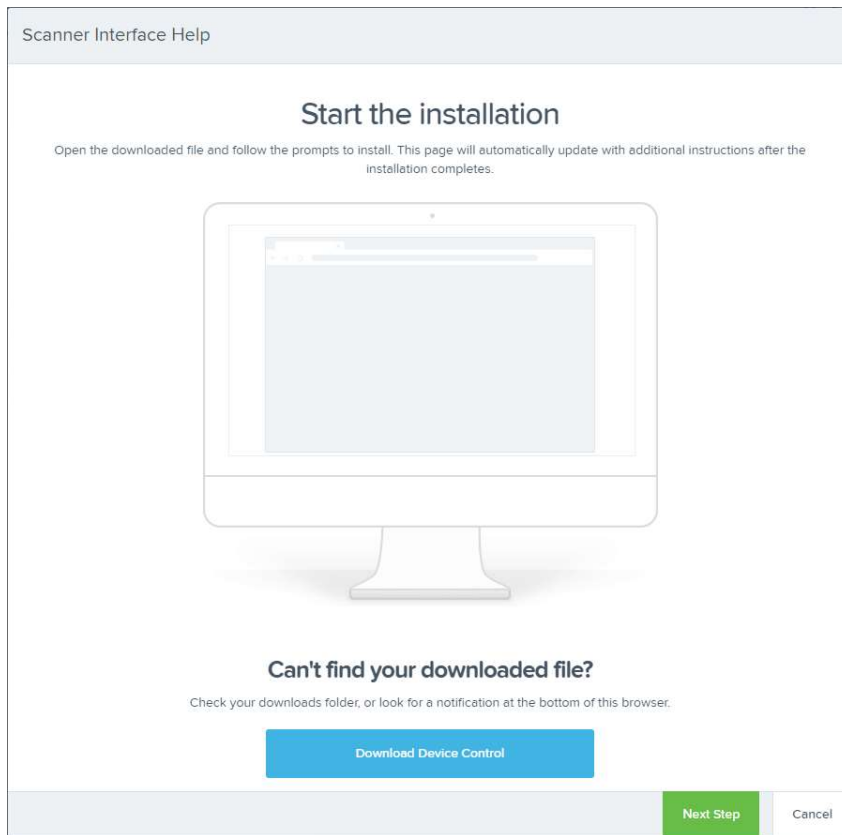

FIGURE 7 – START THE INSTALLATION

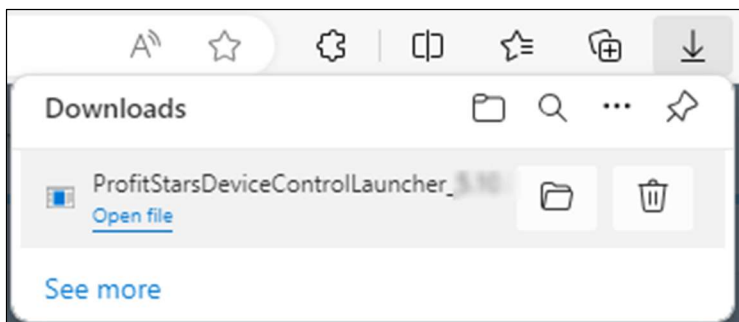**8.** Depending on your web browser, you can see one of the following downloads to click:
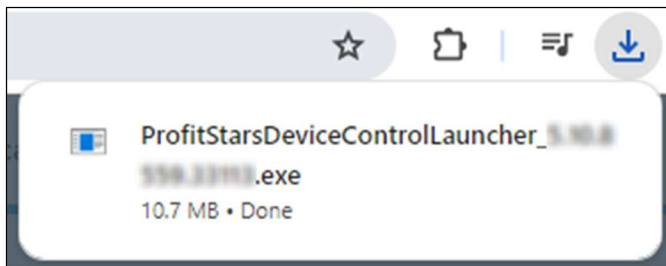

FIGURE 8 – MICROSOFT EDGE

FIGURE 9 – GOOGLE CHROME

9. The system prompts you to install EPS Device Control. Select **Install** to continue. Install may take several minutes.
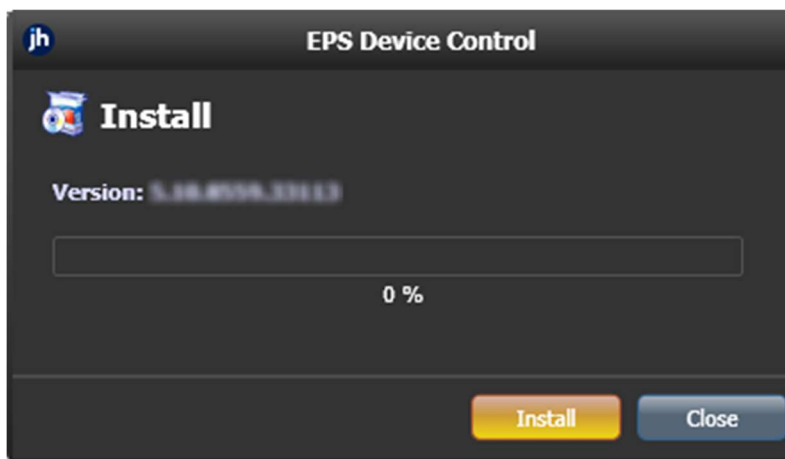

FIGURE 10 – PROMPT TO INSTALL DEVICE CONTROL

10. A prompt may appear stating that a user with Administrator rights is required to complete the installation. Select **OK** to continue.
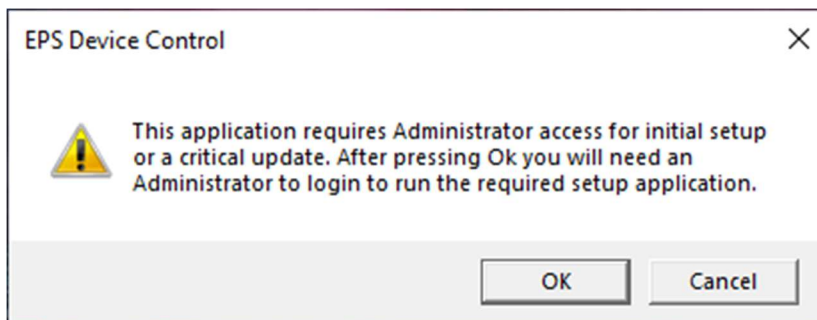

FIGURE 11 – ADMINISTRATOR ACCESS PROMPT

11. A *User Account Control* prompt may appear, asking permission for the application to make additional changes. Select **Yes** to continue.
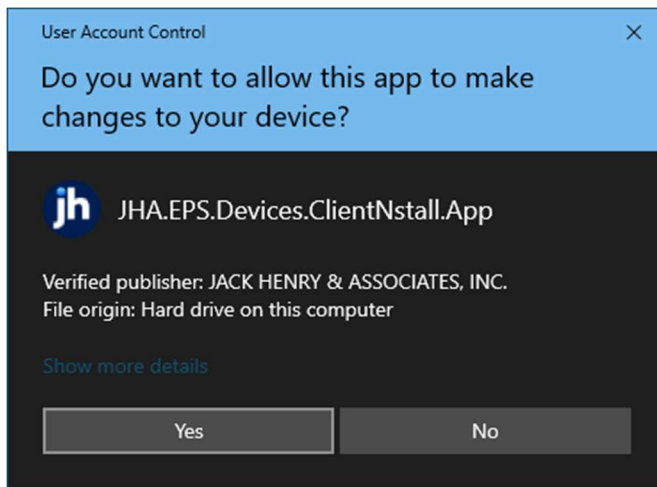
FIGURE 12 – USER ACCOUNT CONTROL PROMPT

12. Following the installation of Device Control, the *Scanner Interface Help* window automatically prompts you to add a scanner.
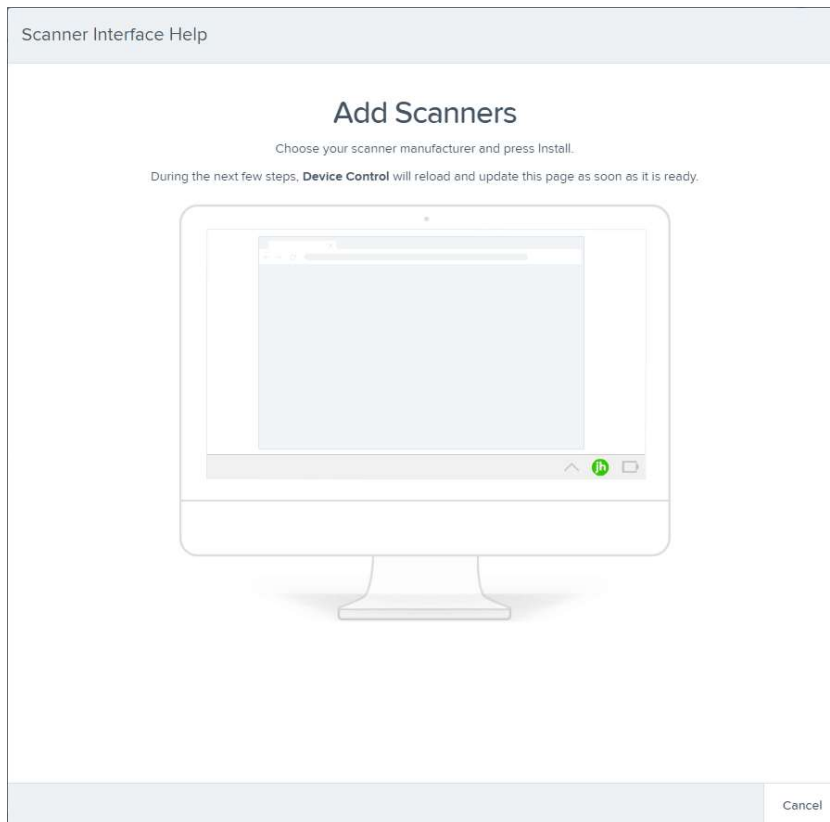

FIGURE 13 – ADD SCANNERS

Installing Your Check Scanner (Windows)

1. Once Device Control is installed, the *Choose a Device Manufacturer* window appears. Select the manufacturer of the scanner that you intend to use. You may also opt to select a particular model.

FIGURE 14 – CHOOSE A DEVICE MANUFACTURER

2. If the selected scanner model has not yet been installed, the system displays an indicator, **Not Installed!** Click **Install** to proceed.
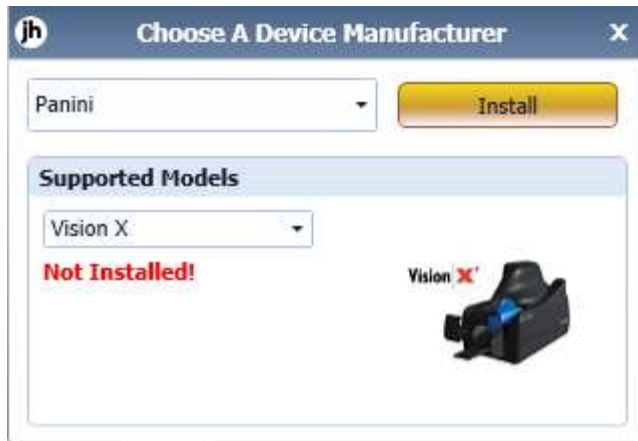

FIGURE 15 – SELECTED DEVICE NOT INSTALLED

NOTE: The screenshots included as an example pertain to a Panini Vision X. Your scanner model may differ. Select the manufacturer of the scanner that you intend to use. You may also opt to select a particular model.

3. The *Add/Remove Devices* window appears. Select the manufacturer of the scanner that you intend to use, then click **Install**.

FIGURE 16 – ADD/REMOVE DEVICES

4. The *Install Wizard* appears. Disconnect the scanner's USB or power cable and exit all other applications. Click **Next** to continue.
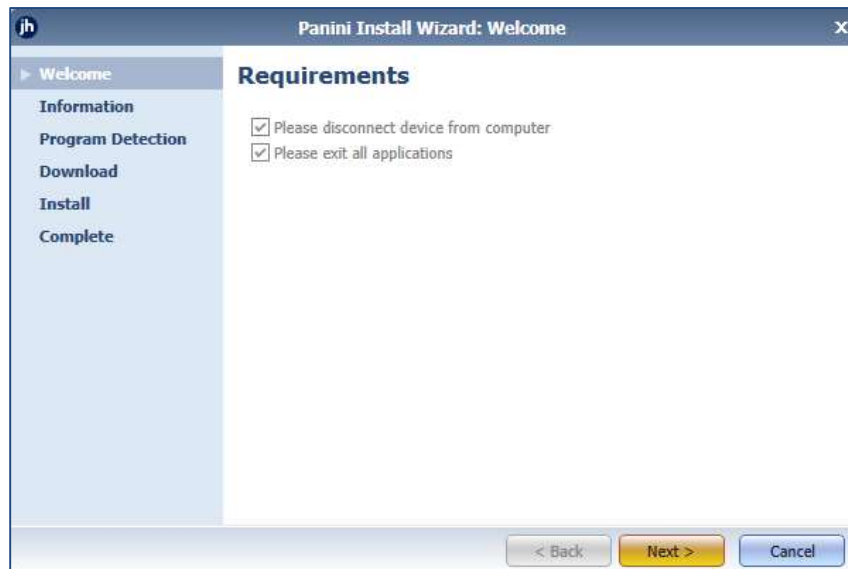

FIGURE 17 – INSTALL WIZARD

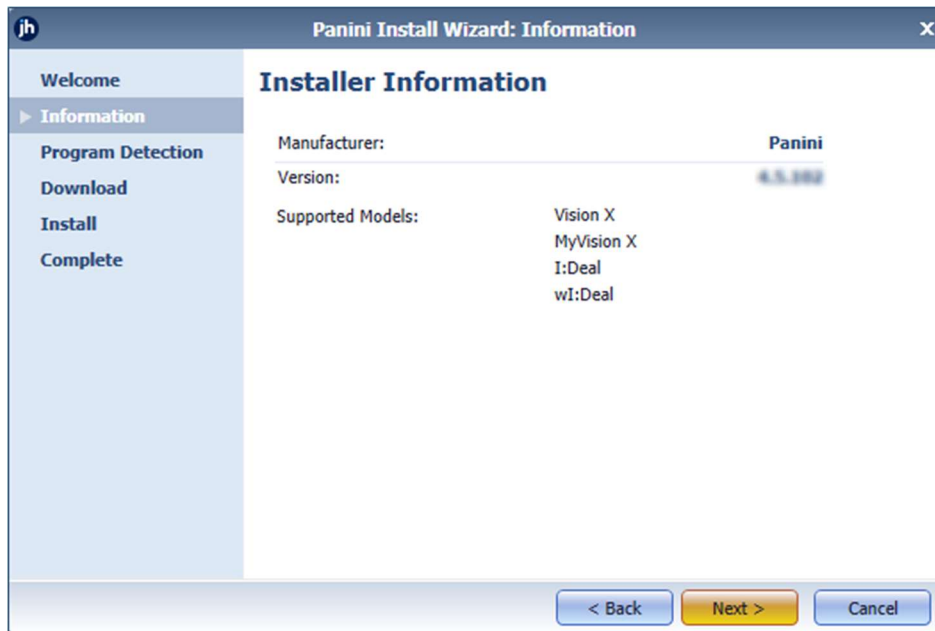**5.** The *Install Wizard* displays the *Installer Information*. Click **Next** to continue.

FIGURE 18 – INSTALLER INFORMATION

6. If Device Control detects potentially conflicting drivers or other scanning components, an opportunity is presented to uninstall the existing software before continuing to the driver download. Once completed, **Refresh** the list, then click **Next**. Otherwise, proceed directly to step 7.
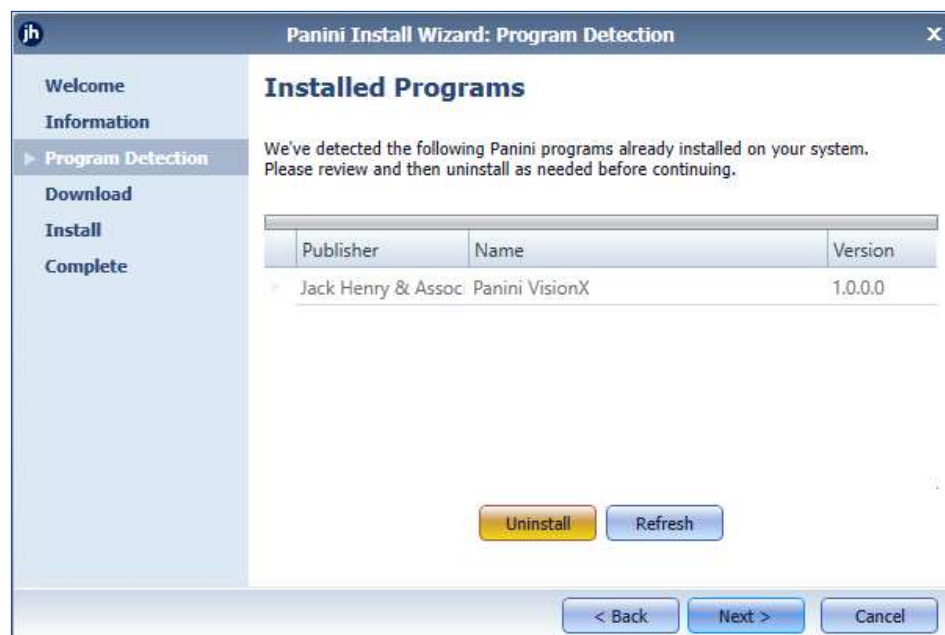

FIGURE 19 – PROGRAM DETECTION

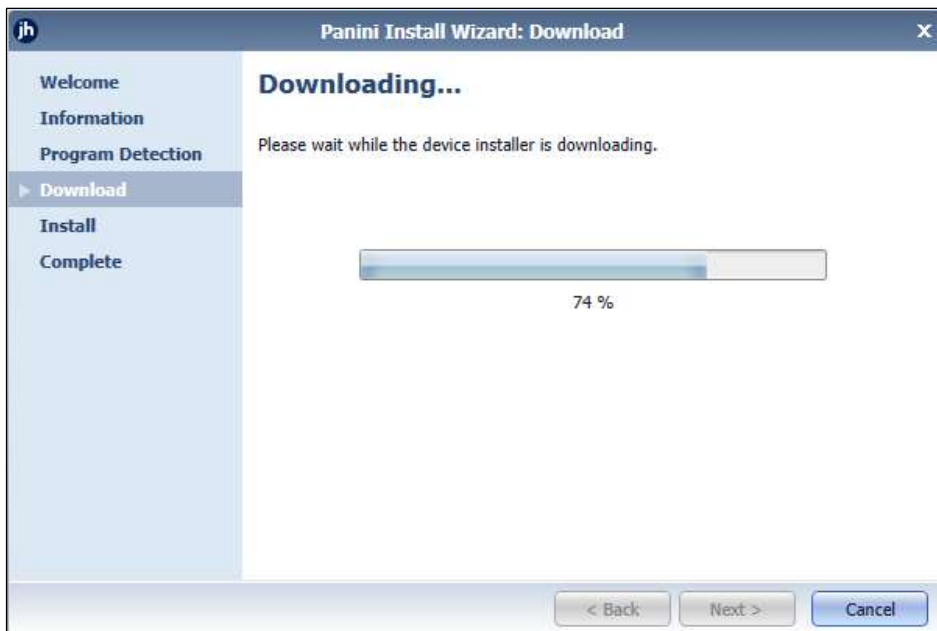The *Install Wizard* then downloads the scanner driver.

FIGURE 20 – DRIVER DOWNLOAD

7. Once the driver has been downloaded, the *Install Wizard* displays the *Install Ready* prompt. Click **Next** to begin the installation.
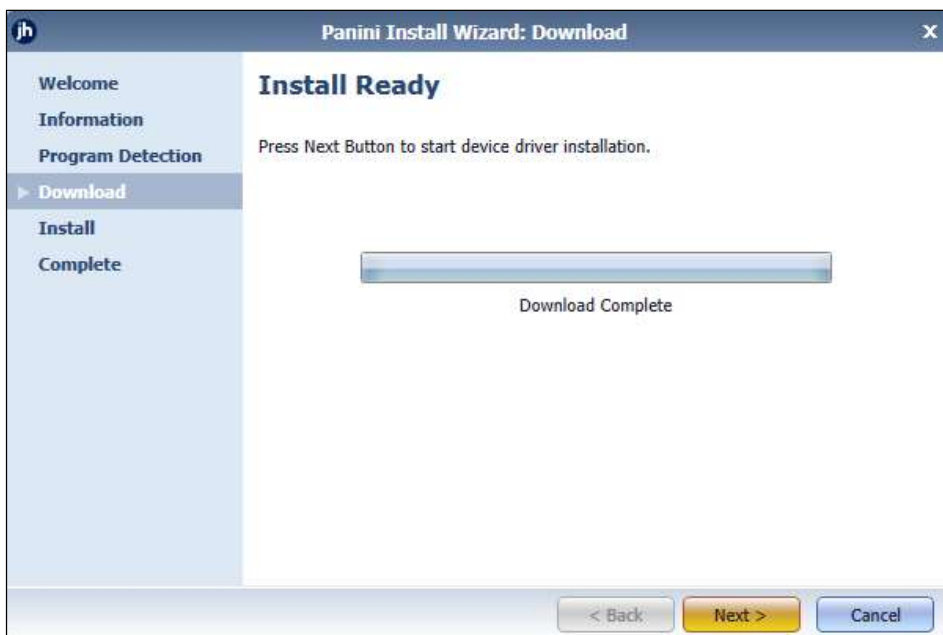

FIGURE 21 – INSTALL READY

8. Once the installation is complete, the *Install Wizard* displays the *Install Done* prompt. Click **Next** to continue.
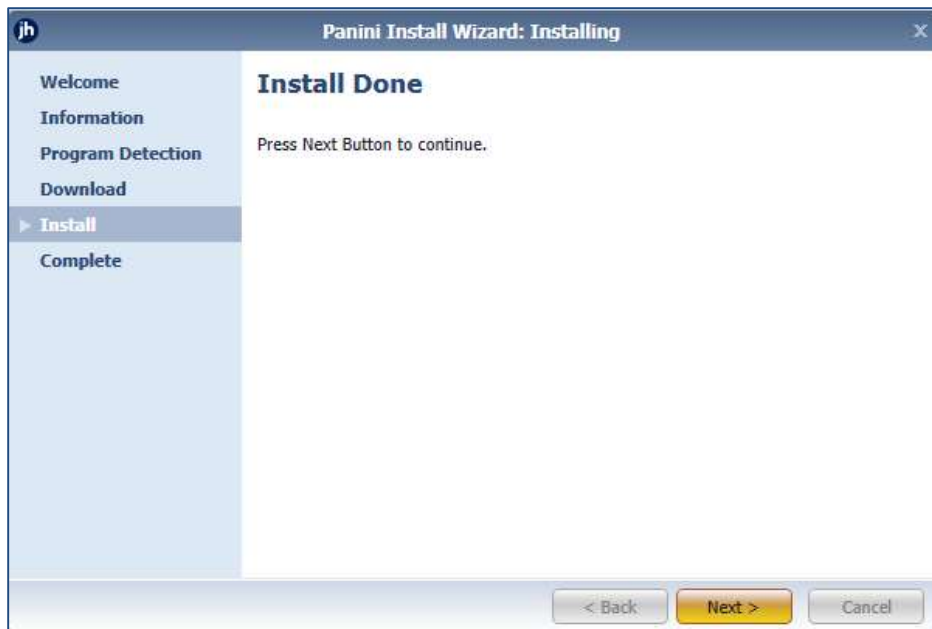

FIGURE 22 – INSTALL DONE

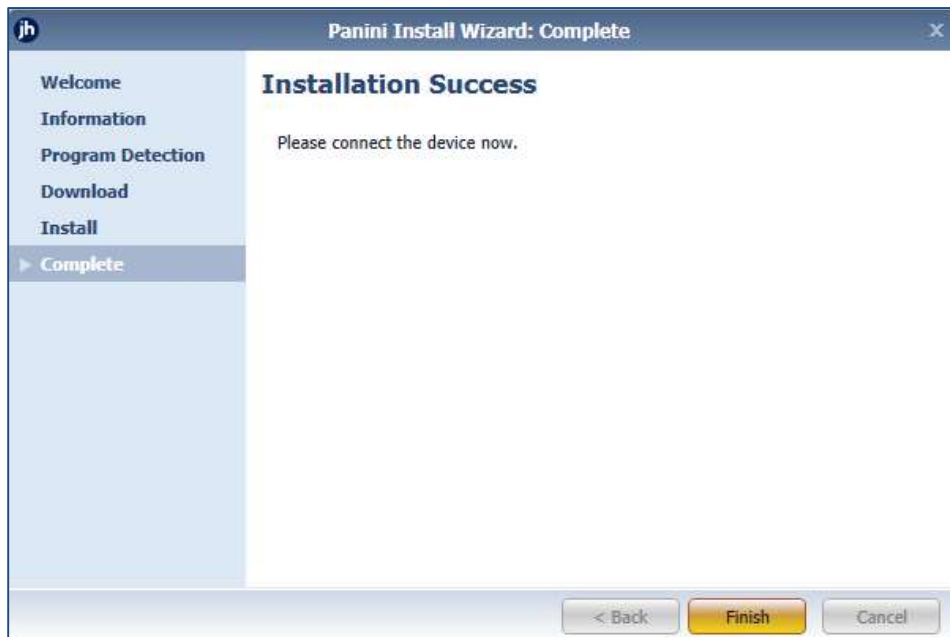9. With the scanner driver now installed, connect the scanner to your computer, and then click **Finish**.

FIGURE 23 – INSTALLATION COMPLETE

10. You may now close the *Add/Remove Devices* window and begin scanning.

11. The serial number of the scanner will show under the **Scanner Terminal Number**. The customer is ready to scan the checks.

Location *

Corporate Office

Deposit Name *

14:01:08.2491886 5/12/2016 Deposit

Custom Batch ID *

Number Of Checks *

Total Amount *

$

Deposit Slip ID

Scanner Terminal Number

61109129398

Installing Device Control (Mac)

If you are accessing Remote Deposit Complete for the first time, you must install EPS Device Control, an application used to manage your check scanner. Install Device Control before you can begin making deposits.

We recommend maximizing your browser window to best reflect the screenshots included in this document.

> **NOTE:** Single sign-on users do not sign in via SmartPay Business; rather, they follow their financial institution's Remote Deposit Capture link to navigate directly to the SmartPay Business Dashboard.

12. Navigate to SmartPay Business and complete the **User Name**, **Password**, and **Company** fields as shown in the following image.
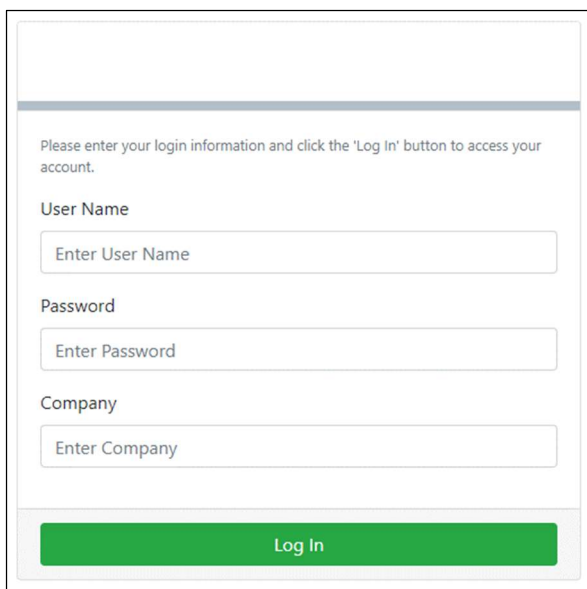

Please enter your login information and click the 'Log In' button to access your account.

User Name

Enter User Name

Password

Enter Password

Company

Enter Company

Log In

FIGURE 24 – LOGIN

13. Click **Log In**.

> **NOTE:** If you are logging in to the application for the first time, you are prompted to update your password. A password must be between 8-15 characters, contain at least one uppercase letter, one lowercase letter, and one number.

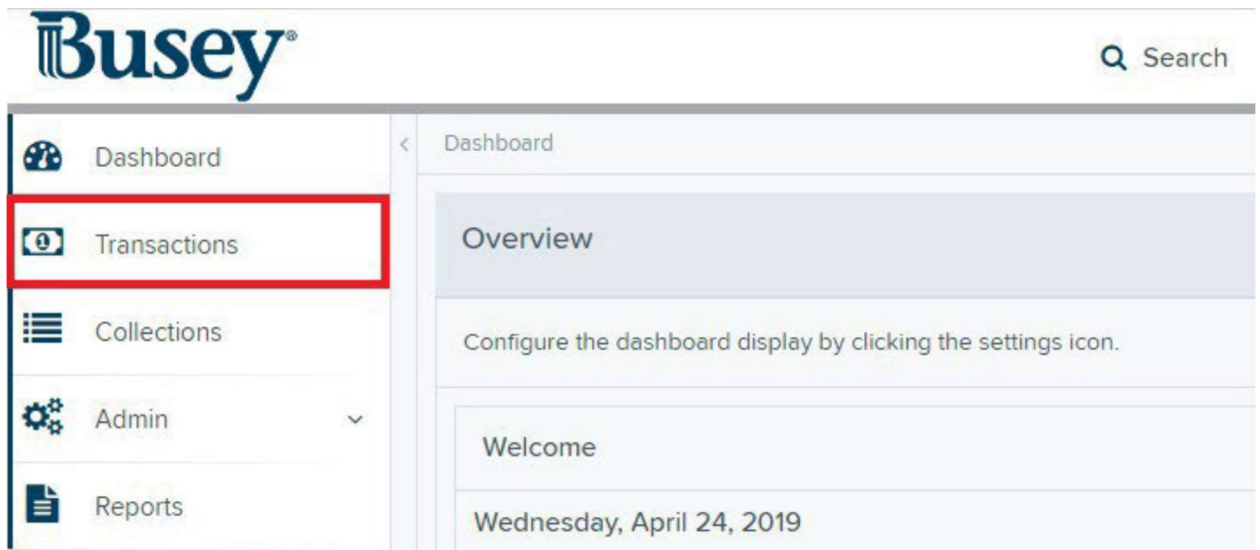14. Select **Transactions** from the navigation pane.
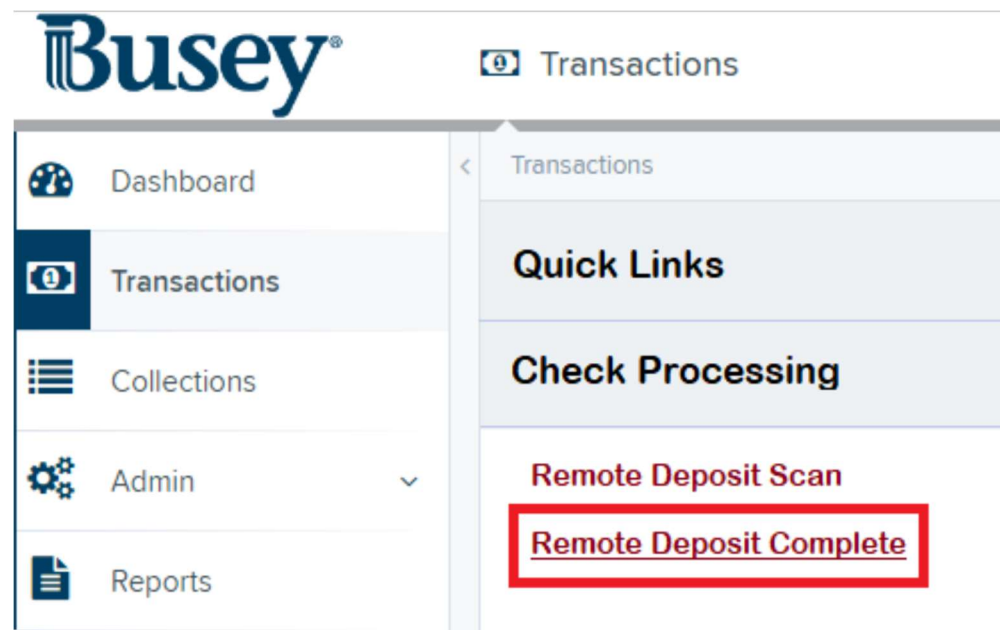
FIGURE 25 – TRANSACTIONS OPTION

FIGURE 26 – CHECK PROCESSING

15. Select **Remote Deposit Complete**. If you select Remote Deposit Complete, click **Create New Deposit**.

FIGURE 27 – CREATE NEW DEPOSIT

16. Optional: In the address bar, depending on your pop-up settings, you may see a *Pop-up blocked* notification. Click the notification and then select **Always allow pop-ups from** https://qa.smartpay.profitstars.com. Click **Done**.
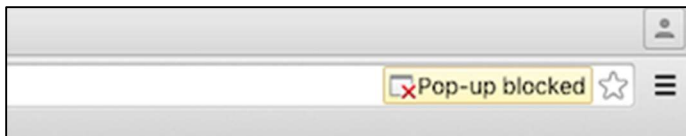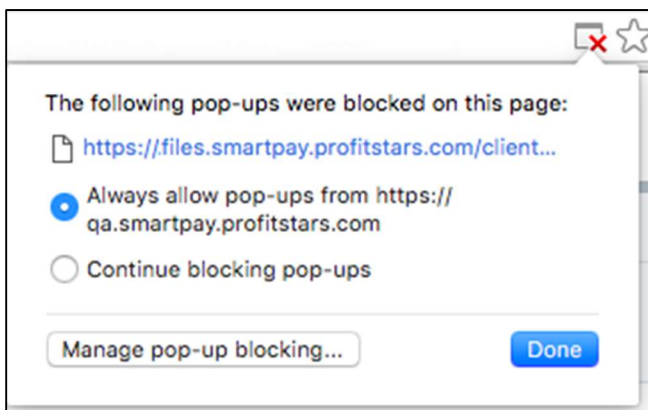

FIGURE 28 – POP-UP BLOCKED

FIGURE 29 – ALWAYS ALLOW POP-UPS

17. The following warning message may appear. Click **Keep**.
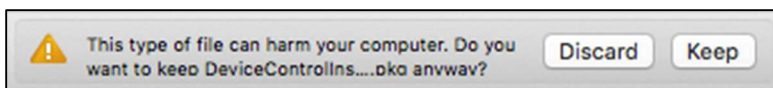

FIGURE 30 – WARNING MESSAGE

18. Click the **DeviceControllerInstaller….pkg** in your Chrome browser to begin the install.
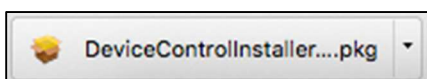

FIGURE 31 – DEVICE CONTROL

NOTE: On Mac computers, you may connect your scanner at any time before, during, or after installation.

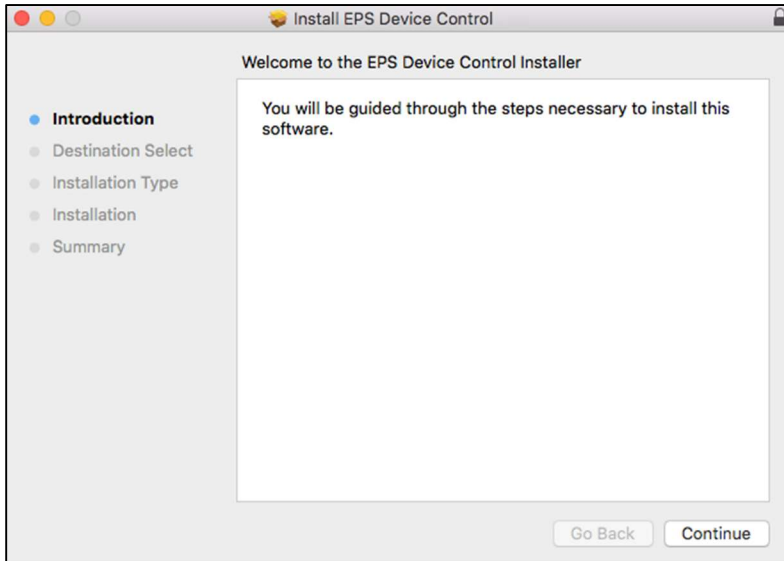**19.** The *Installer* window appears. Select **Continue**.

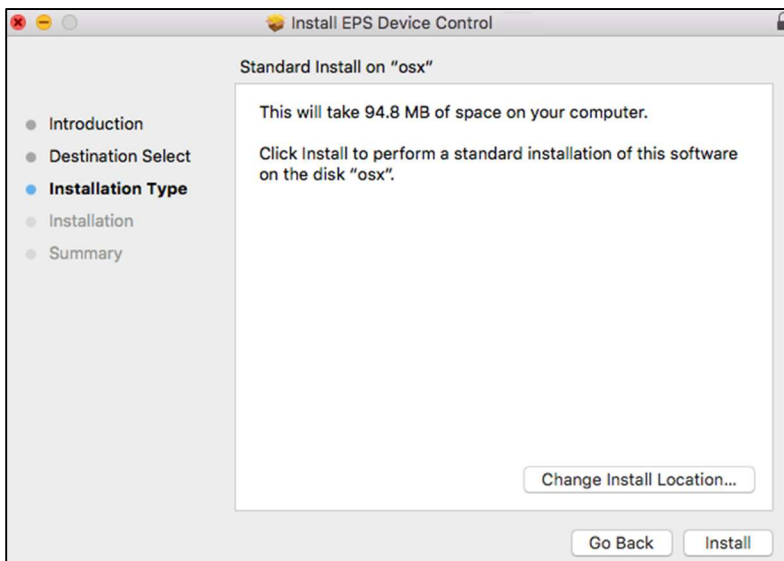FIGURE 32 – INSTALL WIZARD

20. Click **Install**.

FIGURE 33 – INSTALLATION TYPE

21. You may receive a prompt to enter administrator credentials to perform the install. If it appears, enter the admin username and password, then click **Install Software**.
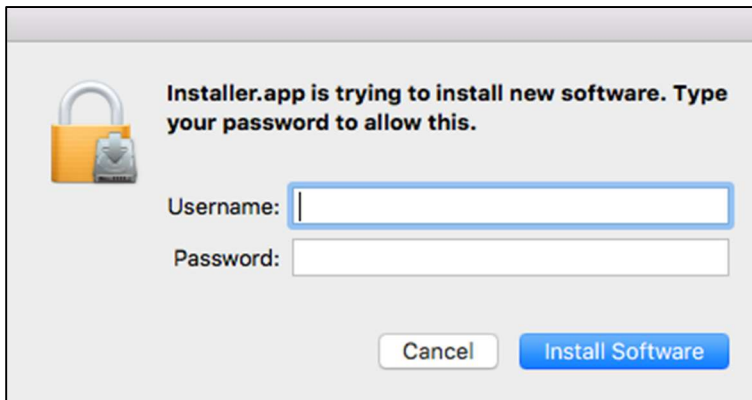
22. Click **Complete** in the *Complete Device Control Setup* window to install the Device Control certificate, modify its trust settings, and complete the setup.
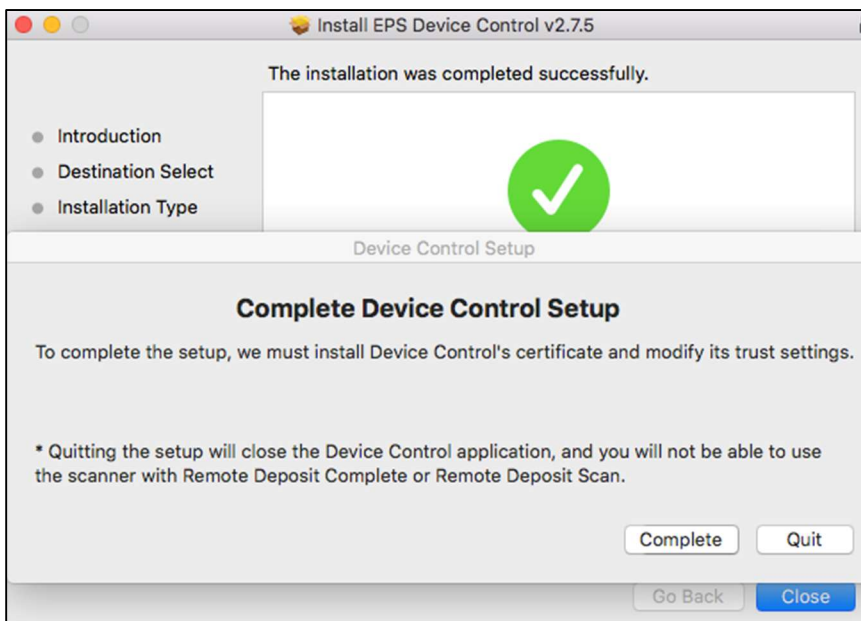
23. Enter your administrator credentials if prompted, and then select **Update Settings**.
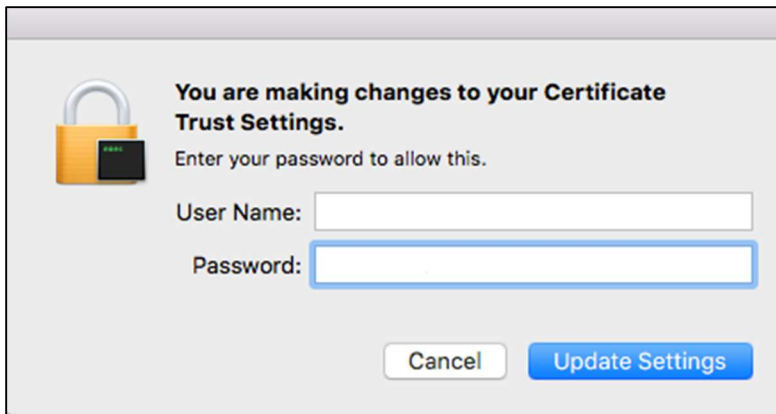
FIGURE 36 – ADMIN PROMPT
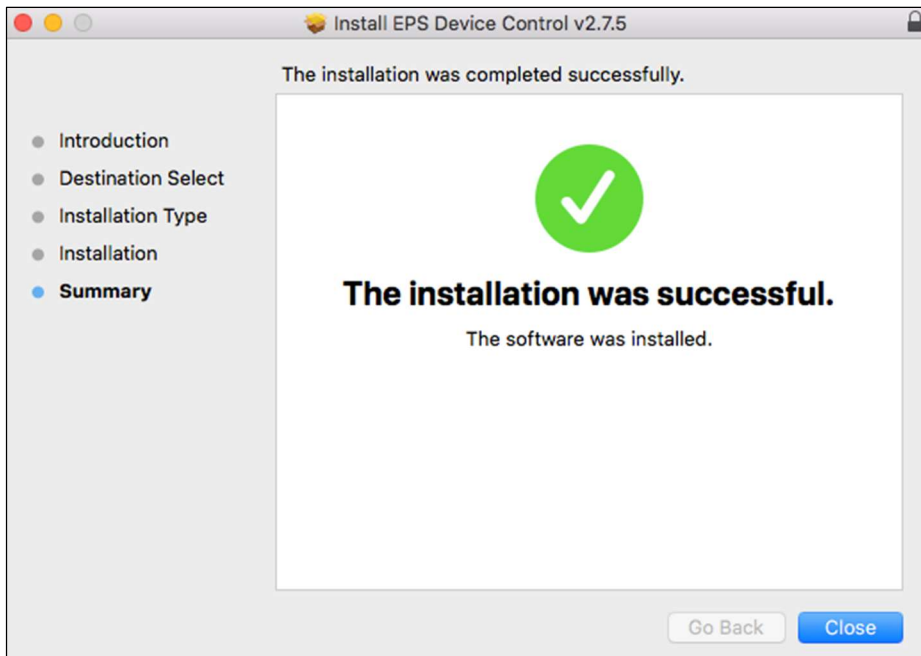
24. Click **Close** to finish the installation.

FIGURE 37 – INSTALLATION SUCCESSFUL

25. You may now begin scanning.